



01 July 2019

To whom it may concern,

Facility Compliance Management Services Agreement – Health and Safety Practices

The Ministry of Education has established a contract with Argest – Building and Compliance Management Ltd for the delivery of facility compliance services like Building Warrant of Fitness for schools. Argest was selected through an open tender process with their approach to health and safety being one of the assessment criteria. The Ministry has reviewed the company's health and safety policies and that of their main sub-contractor Wormald. These policy documents demonstrate a mature level of health and safety practices.

Furthermore, Argest have produced a contract specific health and safety plan that can be viewed at www.argest.com under the School Information tab. This plan has been reviewed and the Ministry has endorsed the plan as it identifies the hazards and risks that their staff encounter in their work and the controls that they take to stay safe.

Any particular school hazards or instructions should be brought to the attention of the contractor when they come to site and check in at the school's reception.

Finally, health and safety is a key performance indicator that the Ministry monitors as part of the management of the contract and any feedback or observations are welcome. Please give any feedback to your School Property Advisor or email the contract manager at property.bwof@education.govt.nz.

Yours sincerely

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